

# **COMP110W : Business Computer Applications**

Business Computer Applications covers operating systems and a range of the most common applications in business and industry. It teaches intermediate to advanced skills in word-processing software, presentation software, and database creation and management, placing special emphasis on spreadsheet and data manipulation. The course also addresses the way these applications integrate with one another. Students explore other business applications and technologies, including collaboration, data storage, and content development.

**Lecture Hours** 3

**Lab Hours** 0 **Credits** 3