

ECE211W : Organization and Management of Early Childhood Programs

Organization and Management of Early Childhood Programs addresses the organizational and administrative practices that apply to programs serving children ages birth to 8 years old. The course emphasizes ways to plan, organize, manage, and evaluate programs and facilities for children. It covers NH licensing rules, marketing, public relations, customer service, federal and state funding, fiscal management, NAEYC accreditation, as well as hiring, motivating, and evaluating staff. It also covers the importance of community service and leadership for ECE program directors. Students study with an ECE credentialed administrator/mentor in an approved setting for fifteen hours to create a "Director Planning" section for their professional portfolio.

Lecture Hours 3

Lab Hours 0 **Credits** 3