

CAR101W : Career Readiness

Career Readiness prepares trade students for entry into the workforce by providing the necessary tools for them to procure employment in their respective fields. Topics covered include trade specific resume composition, interviewing techniques, application completion, and budgeting exercises. Upon successful completion of this course, students have a career portfolio compiling all applicable certifications, skills documentation, resumes, and cover letters.

Lecture Hours 2

Lab Hours 0 **Credits** 2